

*"Judge on us what we build
not what we propose"*

K.P.M. MODEL SCHOOL

(SENIOR SECONDARY)

(Affiliated to C.B.S.E. Code No. 930651)

Mayyanad P.O., Kollam - 691 303

Tel : 0474 2558787, 2558867, 2557898

E-mail : mail@kpmschool.org

Website : www.kpmschool.org



Photo

STUDENT'S DIARY 2018 - '19

Name.....

Class.....Div.....Roll No:.....

Name of Guardian.....

Address.....

Bus No:.....Boarding Point.....

Phone (Res).....

(Office).....(Neighbour).....

Name of the Class Teacher

DIARY SHOULD BE BROUGHT TO SCHOOL EVERYDAY

School Hours

MONDAY - SATURDAY

Classes

Kids School, Play School, Pre-School, I to XII - 08.45 am to 03.20 pm

Assembly - 8.50 am

Office Hours

MONDAY - FRIDAY : 09.00 am to 03.00 pm

SATURDAY : 09.00 am to 12.00 noon

Office Telephone Numbers

Administrative Officer : 9496442211,

(0474) 2558787, 2558867, 2557898

Principal

Dear Parents,

Please feel free to contact the Principal to discuss any concerns suggestions or comments during the course of academic year .

Principal

G.S.SHYNA

Mob.No.8129710442

E-mail ID: shynaamilprincipal@gmail.com

Time to Meet - Principal : 2.30 pm. to 4.00 pm. (On all working days)

Teachers : 3.30 pm. to 4.00 pm. (On Fridays)

Chairman

Dr.P.K.Sukumaran

9447702627 (M), 0474 2557899 (O)

Resi : 0470 2602624

School Vision

To provide the best possible quality education to its students to empower them to acquire, demonstrate, articulate and value knowledge and skills that will support them, as life-long learners and risk takers, to participate in and contribute to the nation and world and practice the core values of the school: respect, tolerance, honesty, compassion, hard work, responsibility and excellence. The school also provides education which would foster the quality of independent and higher order thinking and experimentation and enable children to face the challenges of the future bravely.

Time Schedule

| TIMING | PERIOD |
|---------------------------------|------------------------|
| 8.40 am | First Bell |
| 8.45 am | Second Bell |
| 8.45 am to 9.20 am | Assembly |
| 9.20 am to 9.50 am | 1 st Period |
| 9.50 am to 10.20 am | 2 nd Period |
| } 1 st Couple period | |
| 10.20 am to 10.30 am BREAK | |
| 10.30 am to 11.00 am | 3 rd Period |
| 11.00 am to 11.30 am | 4 th Period |
| } 2 nd Couple period | |
| 11.30 am to 12.00 pm | 5 th Period |
| 12.00 pm to 12.30 pm | 6 th Period |
| } 3 rd Couple period | |
| 12.30 pm to 1.00 pm LUNCH | |
| 1.00 pm to 1.30 pm | 7 th Period |
| 1.30 pm to 2.00 pm | 8 th Period |
| } 4 th Couple period | |
| 2.00 pm to 2.10 pm BREAK | |
| 2.10 pm to 3.10 pm | Remedial Period (CCA) |
| 3.10 pm to 3.15 pm | CT Period |
| 3.20 pm | NATIONAL ANTHEM |

Admission Procedure

Those who wish to admit their child should register the name and the details of the child in the school office. On the basis of the details students with parents will be called to bring the documents for verification on a subsequent date. Those who are willing to abide by the rules, regulations and fees structure can admit the students on filling up the application form and submitting copy of documents. Students who are found to be indisciplined and those who discontinue studies school fees paid will not be refunded and in such cases application for TC should be submitted 10 days in advance.

Documents to be submitted for admission

| | |
|----------------|---|
| Kids School | Birth Certificate, Aadhar, 2 Photos |
| LKG & UKG | Birth Certificate, Aadhar, 2 Photos |
| Class I | Birth Certificate, Aadhar, 2 Photos |
| Class II to IX | Promoted TC To Previous Class, Birth Certificate, Aadhar, Photo |
| Class X & XII | Attested Copy of Report Card Attested copy of TC Reason for change of school Documentary evidence in support of the reason for changing the school Conduct Certificate from the last school |
| Class XI | Attested copy of mark list of class X exam TC from the last institution Conduct Certificate from the last institution 2 photos |

Rules of the School

1. All pupils shall attend the classes punctually and well prepared. They shall come to school neatly and tidily dressed in the prescribed uniform.
2. Pupils who come late will be admitted to the class only with the permission of the Principal.
3. Pupils are strictly forbidden from scribbling on the walls, furniture or litter the school premises.
4. Pupils at all times should show respect and reverence to the teaching staff. They should be gentle and polite to their schoolmates.
5. Changing of class between periods should be done in silence and in order. No shouting or whistling is allowed in the school premises. It is strictly forbidden to throw anything at one another.
6. Exchange of articles and money transaction between students is not allowed.

7. Students are not allowed to meet parents or visitors or to leave the school premises during the school hours without the permission of the Principal.
8. No books other than those used in class or taken from the school library may be brought to the school.
9. Students should themselves be responsible for their own books, pens, tiffin - carriers and other articles they bring to school.
10. Irregular attendance, habitual idleness, neglect of home work, disobedience and disrespect towards teachers and members of the staff and other reprehensible behaviour may entail dismissal from the school.
11. Every student must take part in school games and other activities unless declared physically unfit, or is exempted by the Principal.
12. Parents are requested to co-operate with the staff and ensure the progress of their children by paying attention to their regularity, punctuality and discipline and by taking interest in their children's work. *They should check the diary daily and note the homework and other remarks written for the information of parents.*
13. Parents or Guardians are requested to examine the Report Cards carefully and pay additional attention to see that the children make special effort to study those subjects in which they are weak.
14. For absence of more than three consecutive days a Medical Certificate will have to be produced. Where long leave becomes necessary due to unavoidable reasons, permission from the Principal has to be obtained in advance.
15. Children suffering from infectious diseases will not be allowed to attend the school. Only on producing a fitness certificate from a Medical Officer, will they be allowed to attend the classes.
16. A student who does not secure 85% attendance will not be allowed to attend the Second Term Examination.
17. The school accepts no responsibility, if, through failure in wearing school uniform, or bringing books of class or in getting signatures of parents on remarks written by teachers on Progress Reports or failure in paying tuition / bus fees, the pupil is obliged to return home during class hours. Even late comers may be sent home.

18. On the days students are allowed to wear colour dress, they have to come dressed in a befitting manner. While participating in School Competitions, children are expected to dress in a proper manner, or else the school has the authority to take suitable measures to uphold the dignity of the school.
19. Class leaders can enter staff rooms only after getting permission from their teacher.
20. Pupils of one class should not go to other classes even during intervals.
21. Not attending the morning assembly without prior permission will be viewed as an act of indiscipline.
22. The School management will have the sole discretion to change any rule for the better and smooth running of the School.
23. Mobilephones, CDs, Pendrives, i-pods smart-watches are strictly banned.
24. This is an English Medium School and only English should be spoken in the school campus.

SCHOOL UNIFORM

| CLASSES | SCHOOL UNIFORM - BOYS | SCHOOL UNIFORM - GIRLS |
|-----------|--|---|
| LKG & UKG | white shirt, chequed shorts,navy blue with white line socks, black shoes | white shirt, chequed pinafore, navy blue with white line socks, black shoes. |
| I to IV | white shirt, navy blue shorts,navy blue with white line socks,black shoes. | white shirt,navy blue pinafore, navy blue with white line socks,blach shoe, black ribbon. |
| V to X | White shirt(half sleeves),navy blue pants,navy blue coat,blue socks,black shoes. | White shirt (half sleeves), navy blue pants,navy blue coat, blue socks, black shoes, black ribbon |
| XI to XII | White shirt (full sleeves), navy blue pants,navy blue coat,blue socks,black shoes. | White shirt (full sleeves), navy blue pants,navy blue coat,blue socks,black shoes,black ribbon. |

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